SPINNAKER COVE YACHT CLUB

RENTAL PROCEDURES

(Approved June 10, 2017 ~ Effective 2018)

BOATS ARE NOT TO BE IN THE SLIP

UNTIL ALL PAPERWORK IS SUBMITTED AND RENTAL FEE IS PAID.

RENTAL FEES: $75.00 New Renters $25.00 Continuing Subsequent Year Renters

Gate Cards will NOT be activated until all documents are received.

Procedure for Owners:

- If you wish to have your slip advertised on the SCYC website, please send an email with all information to be posted to: **classifieds@spinnakercoveyachtclub.com**
- It is important to remind your renter that they may NOT launch and occupy the slip until they have submitted all required paperwork and paid the rental fee.
- Once you receive the Slip Lease Application form from your renter, please sign and return to the renter as soon as possible. They will submit it to the SCYC Rental Manager with all remaining paperwork and payment.
- Your current (returning) renters will continue to use their present gate cards/keys. When they no longer choose to rent at Spinnaker Cove Yacht Club, they should return these cards and keys to you.
- You should keep these cards/keys (even though the cards will be deactivated) for the future sale of your slip, at which point you will be responsible for giving 2 gate cards and 2 keys to the new owner.
- You are no longer responsible for providing a NEW RENTER with gate cards and keys. Please do not provide them.

Procedure for Renters:

- Complete a Slip Lease Application form and an Indemnification form. Both are available on the SCYC website, **www.spinnakercoveyachtclub.com**. Rules and Regulations are also available on the SCYC website. Please familiarize yourself with these Rules and Regulations.
- Forward the Slip Lease Application form to the owner for signature. They should return this form to YOU, so that you can complete the application process.
- Submit all documentation to the Rental Manager PRIOR to launching your boat and occupying the slip. Required documentation: (1) completed and signed Slip Lease Application, (2) signed Indemnification form, (3) Proof of current Liability Insurance coverage and (4) Rental Fee (see above amount). Checks should be made out to Spinnaker Cove Yacht Club.
- Mail to: SCYC, P O Box 6072, Laconia, NH 03247
- Gate cards will be activated after all completed documents and rental fee are received.
- Sub-letting of slips is NOT permitted.